

SCHOOL DISTRICT	COUNTY	APPLICATION NUMBER
PROJECT NAME	TYPE OF APPLICATION <input type="checkbox"/> STANDARD <input type="checkbox"/> SELF-CERTIFIED	

All documents must have original signatures.

GENERAL INSTRUCTIONS

This form must be completed for Phase II approval. Applicants using the standard application procedure complete Parts A, C, E, F, and G. Applicants using the self-certifying application procedure complete Parts B, C, D, E, F, and H.

The applicant district is to complete each task referenced on this Checklist and enter any information requested in the spaces provided. If an answer is “zero” or “not applicable,” so state. Once completed and the information is certified by the District Representative or the Governing Board, as applicable, the Checklist is forwarded, with necessary attachments, to the Office of Public

School Construction for review and scheduling on a State Allocation Board (SAB) agenda.

IMPORTANT: Be advised that documentary evidence which supports certifications must be retained by a self-certifying district and is subject to audit as provided in Education Code Section 17706 and following. A district certifying information containing any material inaccuracy with respect to Lease-Purchase Program requirements shall be subject to the penalties set forth in Education Code Section 17741.2 and Government Code Section 12650 and following.

PART A: PHASE II DOCUMENTATION (Standard Applications only)

☐ **Environmental Impact Documents** (see Applicant Handbook pages 3-B-4 through 3-B-9). Attach, if not previously submitted.

☐ **California Department of Education (CDE) preliminary approval of plans** (see Applicant Handbook, page 3-B-83). Attach copy of the approval letter from the CDE, or as soon as available. The CDE’s approval of the preliminary plans must be made prior to the Phase II fund release.

PART B: PHASE II CERTIFICATIONS (Self-Certified Applications only)

☐ **Compliance with State Allocation Board Standards for Building Cost and Area** (see SAB Implementation of AB 1603, August 26, 1992). Attach the Plans and Specifications Inventory, Form SAB 75.

☐ Lead Agency Compliance with California Environmental Quality Act and State Agency Review Process for Construction of the School (see Applicant Handbook pages 3-B-4 through 3-B-10).

☐ **Description of Project:**
Area of new permanent construction: _____ sq. ft.
Area of new relocatable construction: _____ sq. ft.
Area to be constructed beyond eligible area pursuant to Education Code Section 17740.1(a): _____ sq. ft.
Permanent Facilities:

Relocatable Facilities *:

Acreage to be acquired: _____ acres (see SAB Implementation of AB 1603, August 26, 1992).

* If the district is requesting a reduction in the relocatable requirement, attach a formal request with a statement which includes the circumstances justifying the request, the number or relocatables, and the area of those relocatables (see Applicant Handbook page 3-A-44).

☐ **Funding Priority** (see SAB Implementation of AB 1603, August 26, 1992; Implementation of AB 87, December 4, 1991; and Amendment to the Substantial Enrollment Policy, May 27, 1992). This project qualifies for Priority Level _____. Attach resolution(s), if not previously submitted.

PART C: PHASE II DOCUMENTATION (All Applications)

- ☐ **Annual Certification of Available Rents.** Attach Form SAB 504A, if not previously submitted this fiscal year.
- ☐ **Amended Application for Apportionment** (see Applicant Handbook page 3-A-53). Attach Form SAB 506 or Form SAB 706, as appropriate and if applicable.
- ☐ **Resolution to change Authorized Signatory** (see Applicant Handbook page 2-6). Attach Form SAB 508A, if applicable.
- ☐ **Certification of Site Ownership**, if school site is not being purchased by the District under this application (see Applicant Handbook page 3-B-12). Attach Form SAB 509, if applicable.
- ☐ **Lease-Purchase Agreement** (see Applicant Handbook page 3-A-57). Attach Form SAB 518, if not previously submitted.
- ☐ **Client/Architect Agreement** (see Applicant Handbook page 3-A-58). Attach Form SAB 533, if not previously submitted.
- ☐ **Preliminary Plans** are attached (see Applicant Handbook pages 3-B-26 through 3-B-34).
- ☐ **Estimated Project Cost Detail and Summary**, Forms SAB 506A & B or Forms SAB 706A & SAB 706B. Attached (see Applicant Handbook pages 3-B-35 through 3-B-81).
- ☐ **Investigation of Toxic and Solid Waste Hazards.** Attach Form SAB 510 and supporting documentation, if not previously submitted.

PART D: PHASE II CERTIFICATION - CALIFORNIA DEPARTMENT OF EDUCATION (Self-Certified Applications only)

The following certification has been or will be sent to the California Department of Education, School Facilities Planning Division prior to the release of Phase II funds:

- ☐ Compliance with California Department of Education standards for educational appropriateness and safety of design of school buildings (see SAB Implementation of AB 1603, August 26, 1992; and California Code of Regulations, Title 5).

PART E: PHASE II DOCUMENTATION - WAIVER AND REVIEW COMMITTEE (All Applications)

The following documentation has been sent to the Waiver and Review Committee care of the California Department of Education, School Facilities Planning Division:

- ☐ Annual update of the **Substantial Enrollment Requirement Worksheet**, Form CDE/SFPD 1603-01, if the District is requesting priority funding based on this criterion.

PART F: PHASE II DOCUMENTATION - OFFICE OF THE STATE ARCHITECT (All Applications)

For modernization or reconstruction applications, the following documents have been sent or delivered to the Office of the State Architect:

- ☐ **Preliminary Plans** (see Applicant Handbook pages 3-B-27 and 3-B-28).
- ☐ **Estimated Project Cost Detail and Summary**, for reconstruction applications only (see Applicant Handbook pages 3-B-35 through 3-B-81 and SAB Implementation of AB 1603, August 26, 1992).

PART G: CERTIFICATION (Standard Applications only)

I certify that this form and its supporting documents properly set forth the request of the District for funding under Chapter 22, Part 10, of the Education Code, and that the information contained herein is true and accurate to the best of my knowledge and belief. In making this certification, I am aware of Section 12650 and following of the Government Code which provides for the imposition of treble damages for making false claims against the State.

SIGNATURE OF DISTRICT REPRESENTATIVE	DATE

PART H: CERTIFICATION (Self-Certified Applications only)

We certify that the Governing Board has reviewed this form and supporting documents, that the contents properly set forth the request of the District for funding under Chapter 22, Part 10, of the Education Code, and that the information contained herein is true and accurate to the best of our knowledge and belief. In making this certification, we are aware of Section 17741.2 of the Education Code and Section 12650 and following of the Government Code which provide for penalties when material inaccuracies are found including the imposition of treble damages for making false claims against the State. Submission of this form was authorized by Board action on _____ , 19__ .

SIGNATURE OF PRESIDENT/CHAIRPERSON	TITLE	DATE
SIGNATURE OF SECRETARY/CLERK	TITLE	DATE